

NATIONAL DONG HWA UNIVERSITY
College of Humanities and Social Sciences (CHASS)

Detailed Application and Review Guidelines for the Elite International Ph.D. Students Scholarship
(Implemented March 16, 2021.)

Article 1 In order to attract exceptional international Ph.D. students with research potential as a means of enhancing international prestige and research momentum, promoting industry-academia synergy, and fostering substantial academic collaboration with foreign institutions, the College of Humanities and Social Sciences (CHASS, or “the College”) of National Dong Hwa University (NDHU, or “the University”) hereby issues the NDHU CHASS *Detailed Application and Review Guidelines for the Elite International Ph.D. Students Scholarship* (“the Scholarship”) pursuant to the NDHU *Guidelines for the Elite International Ph.D. Students Scholarship*.

Article 2 Eligibility

Students must meet the following requirements to be eligible to apply for the Scholarship:

1. The applicant must be a first-year international Ph.D. student admitted in September of each school year.
2. The applicant must NOT be a recipient of scholarships or project salaries issued by the University or an outside agency.

Article 3 General guidelines

1. The Scholarship is valid for up to three years, beginning on September 1st of each school year and ending on July 31st of the third school year. The number of recipients and amount paid each year depend on the annual budget. The Scholarship may be vacant if no applicants qualify in a given year.
2. A recipient of the Scholarship as well as their advisor, department/institute/program, and college shall sign and submit the “matching grants agreement” within six weeks of the date of enrollment in order to be eligible for the full scholarship. Otherwise, the recipient shall only be entitled to a semester allowance of NT\$ 100,000 in addition to full exemption of tuition and fee plus all applicable credit hour fees in their first to third years of study.
3. The Scholarship is awarded on a yearly basis; renewals to the scholarship must be applied for and reviewed year by year. The Scholarship shall be terminated for recipients whose renewal application is declined. Such recipients may apply for the NDHU Scholarship instead.
4. The Advisor of a recipient may notify the Committee of International Affairs prior to the second semester of each school year of specific reasoning for adjusting or terminating the recipient’s scholarship, which shall become effective for the second semester upon approval by the committee.

Article 4 Application and review

1. Each department/institute/program in the College shall establish a set of guidelines to regulate the scholarship eligibility requirements, preliminary review selection criteria, and the review mechanism at its internal affairs meeting. Such guidelines shall become effective upon announcement.
2. Each department/institute/program shall submit the application(s) that passed the preliminary review to the College for a secondary review. If more than one application passed the preliminary review, the department/institute/program shall indicate the order of consideration when submitting the applications to the College.

3. The Dean of the College shall appoint NDHU faculty members in a related field of specialization to serve on the Cultivating Outstanding Ph.D. Students Scholarship Review Committee (“the Committee”), which shall be in charge of reviewing applications that have passed the preliminary review and assigning a rank to each application. The Committee shall submit the review results to the NDHU Committee of International Affairs for the final review.
4. The Committee shall consist of five (5) to seven (7) members, with the Dean of the College serving as the chairperson and an *ex officio* member. The remaining members shall be doctoral program directors or faculty members in the College appointed by the chairperson. Members appointed to the Committee may serve consecutive terms.
5. The following documents shall be included in the application (items 1 – 5 required):
 - 1) An application form
 - 2) An autobiography/personal statement
 - 3) A copy of transcripts for undergraduate and master’s level course work
 - 4) A research proposal
 - 5) A recommendation by the applicant’s prospective dissertation advisor
 - 6) A degree paper or other documents conducive to the review process
 - 7) College Review Opinion Form (The department checks the status of student application materials submission according to this form)
6. Applicants who graduate from the master's program of our school and continue to enroll in the doctoral program, or those who have newly established an international doctoral program, are listed as priority rewards.

Article 5

Self-evaluation and scholarship renewal

Recipients of the Scholarship shall dedicate themselves to the betterment of their academic and research capabilities in the College; as such, they are required to submit a study report (format to be established separately by their respective department/institute/program) each school year. The College shall make the preceding reports publicly available within the University. The Deputy Dean of the College and recipients’ advisors, or in the event that an advisor has not yet been chosen, the department/institute/program director or a faculty member appointed thereby, shall evaluate recipients’ study reports. Departments/institutes/ programs shall review the recipients’ study reports, performance evaluations conducted by their advisors, as well as their overall performance and issue a decision either to continue to recommend or not to recommend the recipients, which shall then be submitted to the NDHU Committee of International Affairs for the final decision.

Recipients of the Scholarship may apply for a renewal through the following means:

1. Recipients seeking to renew their scholarship status must submit the following documents by the stipulated deadline each year (items 1 – 4 required):
 - 1) A transcript for course work completed at the University during the scholarship period
 - 2) A recommendation by the applicant’s dissertation advisor
 - 3) Proof of journal publication or other forms of academic achievements
 - 4) Award/punishment records, downloadable from <https://web.ndhu.edu.tw/WebStudPrize/>
 - 5) Other documents conducive to the review process
2. Recipients of the Scholarship must take at least one Chinese language course per semester for the first two years of the Scholarship period. Recipients who have received Chinese language

certifications or have previously taken Chinese courses in Taiwan may be exempt from the preceding requirement with the approval of the NDHU Chinese Language Center. Recipients' grades in the Chinese language courses, if available, shall be one of the criteria for determining whether a scholarship renewal may be granted.

3. The Scholarship shall be terminated following a decision by the NDHU Committee of International Affairs to not recommend a recipient.

Article 6 Matters unaddressed herein shall be processed in accordance with NDHU *Guidelines for the Elite International Ph.D. Students Scholarship* or other applicable regulations of the University.

Article 7 These guidelines shall be approved by the College's Department and Institute Chair Meeting and submitted to the NDHU Office of International Affairs for reference before taking effect.

Note: This document was translated from the original Chinese version. In the case of any discrepancy between the two, the Chinese version shall prevail.