

國立東華大學人文社會科學學院教研中心評鑑細則

NATIONAL DONG HWA UNIVERSITY College of Humanities and Social Sciences Regulations for Educational Research Center Evaluation

(Implemented May 22, 2019.)

- 一、國立東華大學（以下簡稱本校）人文社會科學學院（以下簡稱本院）為評鑑院級教研中心營運成效，促進中心健全發展，依據「國立東華大學研究中心評鑑辦法」訂定「國立東華大學人文社會科學學院教研中心評鑑細則」（以下簡稱本細則）。
 - I. The National Dong Hwa University (hereinafter referred to as NDHU) College of Humanities and Social Sciences (hereinafter, the College) has established the National Dong Hwa University College of Humanities and Social Sciences Regulations for Educational Research Center Evaluation (hereinafter, the Regulations) in accordance with the National Dong Hwa University Regulations for Research Center Evaluation to evaluate the performance of college-level educational research centers and promote sound development.
- 二、凡本院設立滿一年（採計至每年七月卅一日）之院級教研中心均須受評鑑，教研中心若有更名，仍應維持原定評鑑時程，不受更名影響。
 - II. All college-level educational research centers established by the College for longer than one year (calculated as regards the reference date of July 31st each year) are required to undergo evaluation. The renaming of research centers shall have no effect on the evaluation schedule, which shall proceed as originally planned.
- 三、評鑑方式由院級教研中心每二年九月底前提出前兩學年業務報告（格式依本院規範），並由中心主管於院級會議進行營運績效簡報。因故未能提出業務報告須提出理由簽請延緩受評，經院長核定後可免受該年度評鑑，惟次年受評業務報告與簡報應同時包含前三學年資料。
 - III. Each college-level educational research center is required to submit a business report once every two years (in a format stipulated by the College) detailing center operation of the two years prior to September 30th of that year. The head of each research center is required to give a presentation on the center's operational performance in college-level meetings. Research centers which fail to submit business reports shall submit a reason for such delay to evaluation. Authorization of evaluation delay by the dean of the College may exempt the research center in question from evaluation for that year. However, in this case, the business reports and

presentations of the following year's evaluation shall cover the preceding three years.

四、各中心業務報告所提出之教研工作項目，應以中心執行各種產官學界專案計畫，及為執行前述計畫從事之本院（校）教學研究工作為限。

IV. Educational research projects proposed in the business reports submitted by the research centers shall be limited to projects of the public, private, and academic sectors, and their corresponding academic research.

五、評鑑結果分為「通過」、「未通過」。未提出業務報告亦未提出理由經簽准延緩評鑑者視同評鑑「未通過」。教研中心評鑑結果為「未通過」者，自次學期起予以裁撤。

V. The evaluated research centers shall be given the result of either "Passed" or "Not Passed." The result of "Not Passed" is automatically given to centers that fail to submit their business reports or reason for evaluation delay for authorization, as appropriate.

六、教研中心對評鑑結果若有異議，得於接獲通知後一個月內，向受理評鑑之院級會議提出申覆，申覆以一次為限。

VI. Any educational research center which wishes to appeal its evaluation result shall file an appeal at the college-level meeting responsible for said evaluation within a month of receiving such result. Such appeal may only be filed once by each center for each evaluation.

七、院級教研中心執行之各項研究計畫（含計畫結餘款）及其他業務收入得以中心名義設立經費專戶，依本校相關規定編列行政管理費，且專款專用以支應中心各項人事、行政運作及相關業務所需經費。經費報支依本校相關規定辦理。

VII. Designated funding accounts may be established under the name of college-level educational research centers for the deposit of revenue from research projects and other center operations (including surplus project funds). Administrative fees shall be budgeted for in accordance with the relevant NDHU regulations. Funding shall be applied for uses in human resources, administrative operations, and other relevant operations. The reimbursement of funds is handled in accordance with relevant NDHU regulations.

八、本細則經本院院務會議通過送研發處備查後實施。

VIII. These Regulations are implemented following the approval of the Collegiate Affairs Meeting and submission to the Research and Development Office for future reference.