

國立東華大學人文社會科學學院歐盟研究中心設置及管理要點

NATIONAL DONG HWA UNIVERSITY College of Humanities and Social Sciences Guidelines for the Establishment and Management of the European Union Research Centre

(Implemented June 5, 2019.)

一、國立東華大學（以下簡稱本校）為配合執行臺灣歐盟研究中心相關計畫，並加強推廣歐盟與歐洲研究、增進本校學生國際視野，爰於人文社會科學學院設置歐盟研究中心（以下簡稱本中心），以遂行必要之計畫，並擬定「國立東華大學人文社會科學學院歐盟研究中心設置要點」（以下簡稱本要點）。

I. The National Dong Hwa University (hereinafter referred to as NDHU) has established the European Union Research Centre under the College of Humanities and Social Sciences (hereinafter, the College) and drafted the National Dong Hwa University College of Humanities and Social Sciences Guidelines for the Establishment and Management of the European Union Research Centre (hereinafter, EURC) to coordinate with the European Union Centre in Taiwan on project implementation, promote the study of Europe and the EU, and broaden the horizon of NDHU students.

二、本中心主要工作項目如下：

- (一) 協助臺灣歐盟中心總部中心計畫之執行。
- (二) 增強本校師生與東部地區國人對歐洲聯盟與發展相關研究之認識，提昇全球意識與在地關懷。
- (三) 建立本校與歐盟之交流窗口，作為日後本校師生進行學術研究與教育進修平台。
- (四) 提昇國內歐盟相關領域之研究，增進臺灣與歐盟間學術交流及公民社會往來。
- (五) 積極參與全球與亞洲地區之歐盟中心網絡（Network of EU Centres）活動。
- (六) 其他與本中心相關業務。

II. The main responsibilities of the EURC are:

- A. The assistance of the European Union Centre in Taiwan in project implementation.
- B. To boost the understanding of EU studies and its development among NDHU faculty/students and the citizens of eastern Taiwan; to enhance global awareness and connections locally.
- C. The establishment of contact channels between NDHU and the EU to serve as the future academic research and training platform for NDHU faculty and students.
- D. The enhancement of EU-related studies to foster academic and social exchanges between

Taiwan and the EU.

E. The active participation in events organized by the global and Asian networks of EU centres.

F. Other miscellaneous affairs regarding the EURC.

三、本中心組織架構如下：

(一) 設主任一人，綜理中心業務。中心主任由校長遴聘之，任期三年，得連任。中心主任任期屆滿前，由本院院長諮詢相關人員並確認現任主管意願，決定是否連任，主任連任免重新簽請校長遴聘，由學院逕予製發聘函。

(二) 得於主任下設置執行長一人，協助主任相關任務之開展與執行。

(三) 得設諮詢委員若干人，作為中心運作上之意見諮詢。

(四) 得設專案人員若干人，以利執行中心相關專案計畫、例行性行政業務及聯繫工作。

III. The organizational structure of the EURC:

A. The position of EURC director is responsible for the overall management of EURC affairs and is held by NDHU faculty members appointed by the president. The tenure of the position is a three-year term and may be reappointed. The dean of the College shall consult the current director prior to the end of his/her tenure and decide if he/she would be reappointed, noting his/her wishes. Reappointment of HISPRC director and the issuance of the Certificate of Appointment by the College do not require authorization from the president.

B. An executive officer is to be appointed under the director to help with the implementation of relevant tasks.

C. Several advisory committee members are to be appointed to provide consultation on EURC operations.

D. Several contracted staff members are appointed to facilitate the implementation of routine administrative tasks, communications, and relevant EURC projects.

四、本中心所需經費來源主要來自：

(一) 配合臺灣歐盟中心總部年度活動預算編列之。

(二) 本校配合款，依活動需求編列。

(三) 活動收費。

(四) 政府或民間之贊助或補助經費。

IV. The primary sources of the EURC's funding are:

A. Annual event budget in coordination with the European Union Centre in Taiwan.

B. NDHU matching funds granted in accordance with event needs.

C. Event revenue.

D. Public or private funding/subsidies.

五、本中心管理機制如下：

- (一) 依本校相關規定接受中心評鑑。
- (二) 每學年至少召開一次中心會議，規劃及檢討中心運作。
- (三) 每二年提出業務報告（格式依本院規範）送院備查。

V. The administrative mechanism of the EURC are:

- A. The evaluation of the EURC in accordance with NDHU regulations.
- B. The holding of at least one EURC meeting each semester to review and plan for future EURC operations.
- C. The biennial submission of business reports to the College (in the format stipulated by the College).

六、本要點經本院院務會議通過，簽請校長核定後實施。

VI. These Guidelines shall be implemented following the approval of the Collegiate Affairs Meeting and the authorization of the president.